



## COMMITTEE MEETING MINUTES

6pm Tuesday 9 May 2023 – via Zoom

**i. Present and Apologies**

- a. Present: Alexandra Perry, David Quinn, Andrew Wilson, Aubrey Bell
- b. Apologies: Steve Kuester, Ollie Cartwright, Lucy Bell, Jason Varrie
- c. Absent: Adrian Cassidy

**ii. Minutes and Actions from 15 November 2022 meeting**



2022.11.15 OSRA  
Cttee mtg Minutes

- a. The minutes from 15 November 2022 were agreed.

**iii. Standing items:**

- a. Chair's update (AW)
  - i. Committee news
    - 1. Secretary role still vacant.
    - 2. Need to identify replacement for Luci Bell as Welfare Officer.
  - ii. ES news
    - 1. The Commonwealth Games helped to increase awareness of squash but the challenge continues to increase levels of participation in clubs and sports centers across the country.
    - 2. ES are keen to promote the highest standards of excellence in safeguarding practice for juniors and vulnerable adults.
    - 3. ES continue to promote the Squash Stars initiative.
- iii. Clubs and facilities update
  - 1. A club night initiative run by Jason is about to start at Wheatley Park to encourage participation from new players and returners.
  - 2. Contact has been made with players at Bicester to see if any help can be provided by OSRA to establish a club again.
- iv. County Development Plan update – no update.



- b. Secretary's update (AW)
    - i. No update.
  - c. Coaching update (JV)
    - i. County training sessions continue to take place at regular intervals.
    - ii. Jason noted that the group of junior players taking part in county training remains consistent and wider participation, particularly from those in smaller clubs, would be welcome.
    - iii. The use of Squash Stars continues to be encouraged throughout the county.
  - d. Finance update (AP)
    - i. The accounts were sent to Committee members under separate cover.
    - ii. OSRA continues to remain in a healthy financial position. As development programme gets going spending is likely to increase in particular for the web and social media update initiatives.
  - e. Leagues update (DQ)
    - i. Winter leagues were successfully completed.
    - ii. The numbers of teams competing are down on pre-COVID but still good.
    - iii. The use of SportyHQ has been a success.
  - f. County teams update (DQ)
    - i. The M045 team played but couldn't continue in the competition due to the lack of available players.
    - ii. The L040 team played but couldn't continue in the competition due to the lack of available players.
  - g. Website update (AW)
    - i. Development work on the new web site has commenced by **ads**.
    - ii. A marketing and communications workshop with Kelly from **ads** was held in April to discuss and understand the OSRAs requirements for web and social media.
  - h. Welfare update (LB)
    - i. No update.
- iv. Update on moving to Charitable Incorporated Organisation (CIO) status



Oxfordshire Squash and  
Racketball Association

- a. OSRA has formally transitioned to being a CIO.
- b. The requirement for a shared online storage facility for CIO documentation was identified.
- c. The need for a greater variety of additional documentation was discussed including a risk register and a register of interests.
- v. Update on regional oversight and support in the county
  - a. No update.
- vi. AOB
  - a. The proposals from ES to move to a new form of affiliation scheme for players were discussed. It was felt that the new scheme would be difficult to implement and could well result in lower numbers of affiliations than under the current scheme.
- vii. Next meeting date: Monday 20 November 2023 at 7.00 pm.

The meeting closed at approximately 7.30 pm.



**ACTIONS**

No	Date	Action	Owner	Status
1	29 Oct 20	LB to write an updated welfare section for our website; to send to DQ to put on website.	LB DQ	
5	29 Oct 20	AP to seek new County Secretary.	AP	
7	29 Oct 20	RG to set up 1-2-1 meetings with Oxon coaches to kick off communications and form a network.	RG	
18	18 Feb 20	AW to raise connecting Welfare Officers from the counties in the South with Heidi Leseur of SRF.	AW	
21	22 Apr 21	Draft Queens Club Foundation grant application.	RG	
22	22 Apr 21	Review Bloxham School progress and decide whether to apply for a QCF Grant.	AW	N/A
23	22 Apr 21	Look into setting up a series of women's exhibition matches.	AW AP	
29	22 Feb 22	AW and AP to oversee CIO conversion process.	AP AW	DONE
30	15 Nov 22	AW to investigate the possibility of OSRA providing funding to support club Squash Stars initiatives.	AW	
30	15 Nov 22	JV to contact active and lapsed coaches in the county to encourage greater participation at the club level.	JV	