



COMMITTEE MEETING MINUTES

6.30pm Tue 22 February 2022 – venue Nuffield

1. Present and Apologies

- a. Present: Aubrey Bell, Lucy Bell, Oliver Cartwright, Ross Gore, Alexandra Perry, Andrew Wilson
- b. Apologies: David Quinn, Ken Reid
- c. Absent : Adrian Cassidy

2. Minutes and Actions from 23 June 2021 meeting (AP) – AGM minutes from 02 September 2021 also attached.



2021.06.23 OSRA
Cttee mtg Minutes £



OSRA 2021 AGM
Minutes.pdf

- a. The minutes from 23 June 2021 were agreed.

3. Standing items:

- a. Plan to return to “normal” squash: see below.
- b. Chair’s update (AW)
 - i. ES news:
 1. There is a focus on participation, rebuilding after covid.
 2. ES are trying to push squash at the Commonwealth Games.
 3. ES are also rolling out Squash Stars, and OSRA need to stay aligned with the National campaign; our challenge is the availability of coaches. Agreed to fund AB to do the Level 1 Coaching Course online.
 4. ES also have a big push on diversity and nurturing talent.
 - ii. SRF news: now defunct. Agreed to remove from standing agenda.
 - iii. Clubs and facilities update:
 1. There will be a club competition in early March at Nuffield and AB is hoping to start up box leagues again. RG and Jason Varrie are happy to help with the competition.
 - iv. County Development Plan update:



1. Leisure centre squash re-boot and outreach programme are in their early stages. A 6-session programme at leisure centres is being initiated at cost, whilst the outreach programme has funding.
 2. We are promoting Squash Stars and other squash development initiatives, but it is difficult to find resources to coordinate activities.
- c. Secretary's update (AP):
- i. We have 3 teams entered in the Masters ICC; we are hosting the Men O45 at Abingdon, with a court cost of £223. There may be a racketball team in the summer ICC.
- d. Coaching update (RG):
- i. Point raised by OC about communication to unknown juniors at clubs: agreed improvement in communications is required, whether by using social media and/or updating RG's email database. RG liaises with 3 other coaches to obtain contacts for juniors, so reach is limited; it's run via WhatsApp, so agreed to try and add relevant coaches and other people to it. We also agreed to initiate interclub junior matches to help awareness of the county programme.
 - ii. County coaching numbers have been good recently. Two squads are being run. The challenge is RG's availability, so looking for perhaps a development squad coach and help with administration.
 - iii. RG would like to run an ES sanctioned event at some point.
 - iv. [AP to find Squash Levels community feed email and send to RG](#) (or contact SL direct).
- e. Finance update (AP) – refer email at start of month. No questions raised.
- f. Leagues update (DQ):
- i. Summer League entry fee (**pre-read**): agreed reducing the league entry fee would not be an incentive that meant new teams entered the summer league, therefore it was agreed to retain the entry fee at £50.
- g. Website update (AC):



- i. AW proposal for website and social media project: agreed to pay for external service to reboot website and manage social media. [AP to contact ClubNet to follow up on current website status.](#) [RG to contact local website designer/provider.](#)
 - h. Welfare update (LB):
 - i. LB proposed a plan to contact all clubs and facilities to raise awareness of her role and how to contact her. [AP to send LB list of club contacts so that each club's welfare officer can be identified.](#)
 - ii. Agreed all clubs should have a named welfare officer, even if their role is limited to feeding any issues up to LB directly.
 - iii. LB doing online webinar next week: The Importance of Safeguarding in Clubs.
4. **Moving to Charitable Incorporated Organisation (CIO) status** from Unincorporated Association status - [Unincorporated associations - GOV.UK \(www.gov.uk\)](#) (AW) (**pre-read**):
 - a. Agreed to move to a CIO. [AW and AP to oversee process.](#) It is likely that the Chair and the Treasurer would be 2 of the minimum 3 trustees required; the remaining trustee role would ideally be taken by someone not on the Committee to maintain good governance.
5. **Initiating regional oversight and support in the county** (North, South, East, West – map at end) (AW).
 - a. Committee agreed in principle to this plan. We probably need to look outside the Committee for this structure to be implemented, although AW could cover north, RG west and possibly AB centre, with east and south covered by non-committee members.
6. **AOB**
 - a. Set AGM date: [AP to find a Wednesday in late July that suits the majority of the Committee.](#)
 - b. Agreed to make future committee meetings for decisions and urgent issues; prereading to be sent by each committee member in advance for awareness of activities.
7. Next meeting date: to be agreed via email.

The meeting closed at 8.17pm.



ACTIONS

No	Date	Action	Owner	Status
1	29 Oct 20	LB to write an updated welfare section for our website; to send to DQ to put on website.	LB DQ	
2	29 Oct 20	AW to send list of open courts and opportunities to play.	AW	Agreed to close as obsolete.
5	29 Oct 20	AP to seek new County Secretary.	AP	
7	29 Oct 20	RG to set up 1-2-1 meetings with Oxon coaches to kick off communications and form a network.	RG	
13	17 Dec 20	AW to forward minutes of ES Council meeting and AGM once received.	AW	Close – on website
16	17 Dec 20	AW and AP to create email signature template for Committee members.	AW AP	
18	18 Feb 20	AW to raise connecting Welfare Officers from the counties in the South with Heidi Leseur of SRF.	AW	
21	22 Apr 21	Draft Queens Club Foundation grant application.	RG	
22	22 Apr 21	Review Bloxham School progress and decide whether to apply for a QCF Grant.	AW	
23	22 Apr 21	Look into setting up a series of women's exhibition matches.	AW AP	
26	22 Feb 22	AP to find Squash Levels community feed email and send to RG	AP	DONE – close



Oxfordshire Squash and
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27	22 Feb 22	AP to contact ClubNet to follow up on current website status. RG to contact local website designer/provider.	AP RG	
28	22 Feb 22	AP to send LB list of club contacts so that each club's welfare officer can be identified.	AP	DONE – close
29	22 Feb 22	AW and AP to oversee CIO conversion process.	AP AW	
30	22 Feb 22	AP to find a Wednesday in late July that suits the majority of the Committee for the AGM.	AP	