

OXFORDSHIRE SQUASH & RACKETBALL ASSOCIATION



Oxfordshire Squash and
Racketball Association

TRUSTEES ANNUAL REPORT AND STATEMENT OF ACCOUNTS For year ending 31 May 2023

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REFERENCE AND ADMINISTRATION DETAILS

Charity name: Oxfordshire Squash and Racketball Association ("OSRA")

Registered Charity number: 1202213

Principal Address: Lane End House, Sands Lane, South Newington, Banbury
OX15 4JJ

Trustees

Mr Andrew Wilson	Chair of Trustees	Appointed 07 March 2023
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Mrs Alexandra Perry	Treasurer	Appointed 07 March 2023
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Mr David Quinn		Appointed 07 March 2023
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Accounts Independent Examiner

Richard Hill, 4 Lambrick Way, Abingdon, Oxfordshire, OX14 5TP

Bankers

Barclays Bank PLC, 1 Churchill Place, London E14 5HP

Insurers

AXA XL Insurance Company UK Limited, 20 Gracechurch Street, London EC3V 0BG

ANNUAL REPORT OF THE TRUSTEES AND INDEPENDENTLY EXAMINED FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MAY 2023

ACHIEVEMENTS AND PERFORMANCE: Chair of Trustees Report

The past year has largely been one of transition for OSRA with many behind-the-scenes changes taking place to help provide a stronger platform for the development of squash in Oxfordshire. Squash continues its recovery from the COVID lockdown with small but significant signs of increasing participation in both league and recreational squash. It's great to see more players on court again and the increased use of club facilities. Our experience in Oxfordshire mirrors the national trend not just in squash but, according to Sport England, in all sporting activity. Numbers have increased but are still not back to where they were pre-pandemic. Increasing participation in squash at all levels remains the focus of OSRA's efforts to grow our sport in Oxfordshire.

Foremost among the behind-the-scenes changes has been OSRA's change of legal status from an unincorporated organisation to a Charitable Incorporated Organisation (CIO). Alex Perry has skilfully steered us through the maze of requirements and obligations, and we are now operating for the first time as a registered charity. Amongst other things, this gives us a very strong position from which to seek funding from public and private sector bodies to support initiatives to develop squash in Oxfordshire.

As in previous years, OSRA's finances remain in a strong position with outgoings and incomings remaining within expectations. Initiatives to help grow squash at the grass roots level have continued with funding provided for projects at a variety of clubs in the county, including returning women players, new juniors, and the promotion of squash in sports centres. Unusually, no income was received from England Squash during the year as changes in their funding model meant that we no longer receive routine support for local development initiatives. The entry fees from league squash ensures that it remains self-funded and generates vital income but going forward it will be necessary to find other sources of revenue to support development activity in the county.

The county development strategy has started to be implemented with significant focus being placed on how we communicate with the squash playing community in Oxfordshire. A new website is being designed and greater use will be made of social media to create improved awareness and visibility of squash-related activity in Oxfordshire. Jason Varrie, our new Head Coach, has been leading a separate part of the development strategy to help grow participation in sports centres. Key to this initiative is creating a squash club within the sports centre that has a periodic club night, box / ladder leagues and a community of regular players who are in contact with each other. In some locations such as Chipping Norton many of these elements are already in place, while in others, such as Wheatley Park, more work is required to get things established.

The OSRA committee continued to meet throughout the year using a combination of Zoom and in-person meetings. We were delighted that Jason Varrie accepted the position of Head Coach and joined the committee in that capacity. Jason brings a deep knowledge of squash

in Oxfordshire and the development needs of the junior players. After 5 years of dedicated and professional service Alex Perry has decided to resign from the committee. Alex will be sorely missed not just because she does a fantastic job but also because of her positive attitude and infectious enthusiasm for all things squash. Ollie Cartwright has completed his stint as Junior Representative on the committee as he heads off to university and is replaced by Henry Tebbs from Abingdon Squash and Racketball Club. OSRA has continued to play an active role in the England Squash Council and other England Squash governance meetings and has directly supported squash initiatives such as the European Transplant Games held at Radley College in August 2022.

Both Winter 1 and Winter 2 leagues ran as planned with a small increase in the number of clubs and teams taking part from last year. At the time of writing the summer league is well underway with typical levels of participation for this time of year. As in previous years David Quinn and his Divisional Managers have done a fantastic job in keeping the leagues on track especially in the light of the demise of ClubNet and the switch to using SportyHQ as the league software.

The Oxfordshire Closed and Graded tournament, which took place at Abingdon Squash and Racketball Club in May 2023, was the first time for many years that the county tournament had been held. Expertly run by Jason, it was heartening to see the high number of participants and the competitive yet fair and good-humoured attitude of players which bodes well for future county tournaments. Similar to last season, Oxfordshire struggled to find players to represent the county in the Inter County Championship.

The Oxfordshire Junior closed, which also took place at Abingdon in October 2022, was well attended by players from across the county. Junior teams from Oxfordshire took part in the Midlands region inter-counties competition in the Boys U11, U15, and U17 categories. The matches were played in good spirit and our players put on a great show but met some very strong opposition and unfortunately were not able to progress to the next round. The development of junior squash in Oxfordshire has continued under Jason's guidance and regular training / coaching events were held through the year to support the progression of advanced and up-and-coming players.

Our foundation work over the last few months stands us in good stead to continue our development programme during the upcoming year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Oxfordshire Squash & Racketball Association (OSRA) ("the Organisation") was originally established as an unincorporated association on 01 April 1990. On 07 March 2023 a Charitable Incorporated Organisation (CIO) was registered with the Charity Commission number 1202213 in the name of Oxfordshire Squash & Racketball Association.

Constitution

The Objects and Aims in the constitution of the CIO, effective 07 March 2023, are virtually identical to those in the constitution of the previous unincorporated association. The CIO took overall responsibility for the Organisation from 07 March 2023.

Trustees

Below is a record of the length in office served by each Trustee.

AGM	On registration of the CIO on 07 March 2023			Aug-2023		
Trustee	Stood down	Elected	Complete years	Stood down	Elected	Complete years
Alexandra Perry		√	-	√		
David Quinn		√	-	√		
Andrew Wilson		√	-	√		

As per OSRA's Constitution, at the first Annual General Meeting of the members of the CIO all the charity trustees shall retire from office. At every subsequent Annual General Meeting of the members of the CIO, one third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one third shall retire from office, but if there is only one charity trustee, he or she shall retire.

Operating Group

The day to day running of OSRA has been delegated by the Trustees to a Management Committee which is constituted as:

- Chair, Secretary and Treasurer;
- Members representing the functions of OSRA:
 - Safeguarding officer
 - County Coach
 - Members supporting other activities such as social media usage and competition organisation

England Squash Affiliation

OSRA is affiliated to England Squash, the National Governing Body for squash and racketball in England.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

The principal object of OSRA is:

The promotion of community participation in healthy recreation for the public benefit by supporting the provision of infrastructure and facilities required for playing the sports of Squash and Squash 57 in the county of Oxfordshire.

In planning our activities, we have kept in mind the Charity Commission's guidance on public benefit.

The primary public benefits to OSRA's members and the wider community are health-related, as well as social aspects of joining clubs and playing in teams.

MEMBERS

OSRA members are those clubs or facilities which enter a team into the inter-club leagues administered by OSRA. Based on the most recent league, 2022-2023, OSRA had the following members during the year:

1. Abingdon Squash & Racketball Club
2. Banbury Spiceball
3. Banbury West End Squash Club
4. Brackley Squash Club
5. Carterton Squash Club
6. Defence Academy Squash Club
7. Henley Squash Club
8. Hithercroft Squash Club
9. The Oxfordshire Health & Racquets Club
10. Paramount Squash Club
11. Racquets Fitness Centre
12. Radley Squash Club
13. University of Oxford
14. Wallingford Squash Club
15. Witney Squash Club

FINANCIAL REVIEW

Reserves Policy and Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees reviewed its financial controls on 09 May 2023.

The Trustees have approved holding reserves which equate roughly to 1 year's overheads, being £8,000, to guard against unexpected costs.

OSRA does not have access to any overdraft or loan facility.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31 MAY 2023

The Trustees acknowledge their responsibility for preparation of financial statements and consider that under Section 144(2) of the Charities Act 2011 (the 2011 Act) a formal audit is not required, nor is an independent examination, for the year ending 31 May 2023. However, the members of OSRA have requested an annual independent examination and the Trustees are aligned with their view that such an examination should be undertaken.

The financial statements were examined and approved by the Board of Trustees on 30 August 2023 and signed on behalf of the Trustees by: Andrew Wilson

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE SQUASH AND RACKETBALL ASSOCIATION

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 May 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply

Signed: Richard Hill (original on file)

Name: Richard Hill

Relevant professional qualification or membership of professional bodies: ACA

Address: 4 Lambrick Way, Abingdon, Oxfordshire, OX14 5TP

Date: 27 July 2023

OXFORDSHIRE SQUASH & RACKETBALL ASSOCIATION
CHARITY NO: 1202213
RECEIPTS & PAYMENTS ACCOUNTS
FOR THE YEAR ENDING 31 MAY 2023

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Receipts				
England Squash	233	-	233	5,253
Winter League fees	3,105	-	3,105	2,295
Summer League fees	1,100	-	1,100	1,000
Other	120	-	120	-
Total	4,558	-	4,558	8,548
Payments				
Administration costs	458	-	458	657
Website costs	512	-	512	1,032
Senior player support	794	-	794	225
Women player support	-	-	-	111
Junior player support	127	-	127	(35)
Head coach fees	1,430	-	1,430	855
Intercountry competition	792	-	792	507
Total	4,113	-	4,113	3,352
Net of receipts / (payments)	445	-	445	5,196
Transfers between funds	-	-	-	-
Cash funds last year end	15,212	-	-	10,016
Cash funds this year end	15,657	-	-	15,212

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MAY 2023

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Cash funds				
Cash at bank	15,657	-	15,657	15,212
Total cash funds	15,657	-	15,657	15,212

	Fund to which liability relates £	Amount due £	When due £	Prior Year £
Liabilities				
Head coach fees for May 2023	Unrestricted	330	June 2023	-
Court costs for 20 May tournament	Unrestricted	257	June 2023	
Court costs for 21 May coaching	Unrestricted	75	June 2023	-
Total liabilities		662		-

DECLARATION

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees:

Signature(s): _____

Full name(s): _____

Position: _____

Date: _____